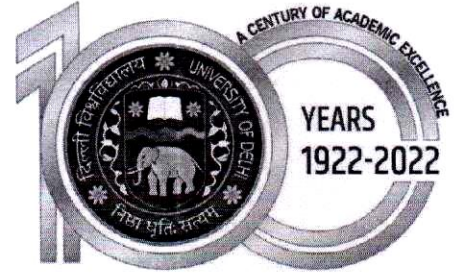




श्री वेंकटेश्वर महाविद्यालय
(दिल्ली विश्वविद्यालय)
Sri Venkateswara College
(University of Delhi)
NAAC Grade A+



Ref No: SVC/Acs/2023/P/

18th October, 2023

NOTIFICATION

Subject: Conduct of Internal Assessment (IA), Continuous Assessment (CA) for Semester I, III, (UGCF-2022) & V (CBCS-LOCF) (August- December-2023)-regarding.


(I) Schedule of Internal Assessment (IA) and Continuous Assessment (CA)

The following schedule for submission of the **Internal Assessment (IA) & Continuous Assessment (CA) marks** for Semester I/III/V (Parts-I/II/III) for the academic year 2023-2024 is being notified for all concerned:

Sl. No	Description	Last Date
1.	Completion of Internal Assessment (IA), Continuous Assessment (CA) & Practical Exams by Teacher (s).	12.12.2023
2.	Display of Internal Assessment (IA), Continuous Assessment (CA) & Practical Exams Marks in Departmental Notice Boards by Teachers.	13.12.2023
3.	Resolution of all Internal Assessment (IA), Continuous Assessment (CA) & Practical Exams marks related grievances/complaints of the students by the Departmental Moderation Committee.	18.12.2023
4.	Submission of Internal Assessment (IA), Continuous Assessment (CA) & Practical Exams , in the prescribed format available on the College Website www.svc.ac.in (Continuous Assessment (CA) & Internal Assessment (IA) Records December-2023) completed in all the respects by the teacher (s) concerned, duly validated by the students and moderated by the Departmental Moderation Committee to the office of the Section Officer (Administration).	22.12.2023
5.	Finalization of Internal Assessment (IA), Continuous Assessment (CA) & Practical Exams by the College Monitoring Committee.	08.01.2024 to 10.01.2024
6.	Uploading of the Internal Assessment (IA), Continuous Assessment (CA) & Practical Exams data online, as per university software, within the stipulated period. Further, the office of the Section Officer (Administration) shall submit the final report (hard copy of the Internal Assessment Marks to the EDP Cell, (Examination Branch), University of Delhi on or before <u>10th January, 2024</u> positively.	11.01.2024.

In view of the above, all the teachers-in-charge of the concerned departments are requested to conduct the practical examinations in consultation with the teachers of the department, as per schedule vide University Academic Calendar Notification dated 5th July, 2023. Further, University letter to be issued by the Dean (Examinations), may also strictly be followed while processing Internal Assessment and or Practical Marks, as per requirements, within the stipulated period.


(D. Brahma Reddy)
Convener, Central Monitoring Committee


(Prof. K. Chandramani Singh)
Acting Principal
PRINCIPAL (Acting)
Sri Venkateswara College
(University of Delhi)
Dhaura Kuan, New Delhi-110021

(II) **DEPARTMENTAL MODERATION COMMITTEE FOR INTERNAL ASSESSMENT
(Semester Examinations, December, 2023)**

The following Departmental Moderation Committee for Internal Assessment is notified for information and necessary action by all concerned.


S.No	Department	Departmental Moderation Committee Members
1.	B.A.(Prog.)	Dr Nikhil Yadav (Coordinator) and the Teacher-in-Charge of the respective departments.
2.	Bio-Chemistry	Dr Meenakshi Kuhar, Dr Sarika Yadav and Dr Ravindra Polisetty.
3.	Biological Sciences	Prof Vartika Mathur, Dr Nandita Narayanasamy and Prof Shukla Saluja.
4.	Botany	Prof Shukla Saluja, Dr Pooja Gokhale Sinha and Dr Sunita Yadav.
5.	Chemistry	Dr Mercy K. Jacob, Prof Vibha Saxena and Prof Sharda Pasricha.
6.	Commerce	Ms Sunita Chhabra, Dr Mamta Arora and Dr Shruti Mathur.
7.	Economics	Dr Aruna Rao, Dr S. Krishna Kumar and Mr D. Brahma Reddy.
8.	Electronics	Dr Neeru Kumar, Dr Nutan Joshi and Prof J. Lalita.
9.	English	Prof Meenakshi Bharat, Prof Rina Ramdev and Dr Ratna Raman.
10.	Hindi	Prof Richa Misra, Dr C. S. Rawat and Dr Mukul Sharma.
11.	History	Prof Nirmal Kumar, Prof Vandana Joshi and Mr M. Jeevan.
12.	Mathematics	Ms Shakuntala Wadhwa, Prof R.K. Budhreja and Dr Mainak Mukherjee.
13.	Physics	Dr Pratima Vyas, Dr Narendra Kumar and Prof Anant Pandey.
14.	Political Science	Dr Namita Pandey, Dr Arup Singh and Dr. Haokam Vaiphei.
15.	Sanskrit	Dr Punita Sharma, Dr Kanwar Singh and Dr Urvi Aggarwal.
16.	Sociology	Mr S.C. Mohapatra, Dr Padma Priyadarshni and Prof. Nabanipa B.
17.	Statistics	Prof Veena Budhreja, Prof M.K. Shukla and Dr Ramesh Kumar.
18.	Telugu & Tamil	Prof S. Seenivasan, Dr Satheesh T and Dr Dattaiah Attem.
19.	Zoology	Prof Anita Verma, Prof Om Prakash and Prof Vartika Mathur.

The above said committee will receive the Internal & Continuous Assessment marks from the faculty members of the respective departments and complete the moderation work for all the courses/papers as per schedule provided above.

The Grievance, if any, received from the students regarding Internal & Continuous Assessment will be addressed by the Departmental Moderation Committee.

Any change brought to the notice of the committee after **10th January, 2024** will be forwarded to the University and the decision of the University shall be final.


(D. Brahma Reddy)
Convener, Central Monitoring Committee


(Prof K. Chandramani Singh)
Acting Principal (Acting)
Sri Venkateswara College
(University of Delhi)
Dhaura Kuan, New Delhi-110021